**Background**

[Information](https://officeoftheprovost.cmail20.com/t/ViewEmail/j/9837C8DC8296AEC72540EF23F30FEDED/E90823DA39C676B5AF060D6555554232) was first provided to students on the option to convert letter grades in courses taken in spring 2020 to S/NC by Provost Ann Cudd, March 20, 2020. [Additional information](https://www.personalized.pitt.edu/snc-policy-students) was provided to students on March 31, 2020, by the University.

The S/NC grade option is being provided to all levels of students across all courses “to help decrease stress and facilitate [their] continued academic success…].

**IMPLICATIONS FOR PHARMD STUDENTS**

In 2016, PittPharmacy implemented PittPharmacy [Academic Intervention and Remediation Policy and Procedures](http://pre.pages.pharmacy.pitt.edu/policies/wp-content/uploads/sites/8/2016/08/Academic-Intervention-and-Course-Remediation-Document-16-July-FINAL.pdf). These policies and procedures will be followed prior to the activation of S/NC grade conversations (BUT NOTE TIMELINE IMPOSED BY THE UNIVERSITY FOR ACTIVATION OF THE S/NC CONVERSATION BELOW). In summary, any student earning a final course grade less than a “C-“ may be eligible for remediation. If so, the instructor will post a “G” grade (rather than a “D” or “F” as earned) and remediation will take place immediately and conclude no later than May 7, 2020, if the student will invoke the S/NC option.

The School of Pharmacy will use this grade conversion map for courses offered in the PharmD program, which reflects current academic progression guidelines.

* Grades of **A+ to C- convert to S** (satisfactory): able to progress, no impact on GPA
* Grades of **D+ and lower** **convert to** **NC** (no credit): must **retake class**, will **delay progression** toward graduation, no impact on GPA

**Guidance for Faculty and Staff Re: PharmD Students**

Faculty will post grades as under normal circumstances (e.g., letter grade, H/S/U). Deadline for faculty approval of final grades in PeopleSoft is Monday, May 4, 2020, 11:59 p.m.

Students will have until Thursday, May 7, 2020, to submit a request to change grade(s) to S/NC to Susan Meyer, associate dean for education. *Students under a remediation plan will have until Friday, May 8, 2020, to submit a request to change grades(s) to S/NC.*

Susan Meyer to submit all approved grade conversions to Cheryl Sorensen on Monday, May 11, 2020. Approved requests for grade conversions due to the University Registrar (to be submitted by Cheryl Sorensen) no later than Monday, May 11, 2020.

**Guidance for PharmD Students**

Students considering a grade conversion MUST schedule a 15-minute conversation with Dr. Meyer to discuss potential implications of the conversion. Appointments will be available April 27 through May 1, and May 4 through 7. Appointments may be requested by emailing Dr. Meyer at smeyer@pitt.edu.

1. If a student has earned an F (following remediation, if applicable), converting to an NC is advised.
2. If a student has earned two Ds (following remediation, if applicable), converting to an NC in at least one course is advised. If there is a desire to retake both courses in which the D was earned, then convert to NC in each.
3. Students earning D+ or D (following remediation, if applicable) should take the letter grade, unless #2 above is applicable.
4. Students earning a C- or better are advised to take the earned letter grade, unless the letter grade has a negative impact on GPA that is relevant (meeting minimum GPA requirements for progression, graduation, scholarship eligibility, etc.). A conversion to S will permit progression and not impact GPA.
5. Specific student circumstances will be discussed during the appointment with Dr. Meyer.

**IMPLICATIONS FOR GRADUATE STUDENTS**

For graduate courses, the conversion is not specified at the University level. Schools or programs can specify this conversion for each course or School-wide to facilitate transparency and implementation of this conversion. To be consistent with PittPharmacy progression rules, grades of **C+ and better will map to an S** and grades of **C or less will map to an NC**.

**Guidance for Faculty and Staff Re: Graduate Students (MS, MPBA, PhD)**

Faculty will post grades as under normal circumstances (e.g., letter grade, H/S/U). Deadline for faculty approval of final grades in PeopleSoft is Monday, May 4, 2020, 11:59 p.m.

Students will have until Thursday, May 7, 2020, to submit a request to change grade(s) to S/NC to Maggie Folan, graduate program director.

Maggie Folan to submit all approved grade conversions to Cheryl Sorensen on Monday, May 11, 2020. Approved requests for grade conversions due to the University Registrar (to be submitted by Cheryl Sorensen) no later than Monday, May 11, 2020.

**Guidance for Graduate Students**

Students considering a grade conversion MUST schedule a 15-minute conversation with Dr. Folan to discuss potential implications of the conversion. Appointments will be available April 27 through May 1, and May 4 through 7. Appointments may be requested by emailing Dr. Folan at folanm@pitt.edu.

1. If a student has earned a grade of C or lower in a *required* course (following remediation, if applicable), converting to an NC is advised. The course must be repeated.
2. If a student has earned a grade of D or lower in an *elective* course (following remediation, if applicable), converting to an NC is advised.
3. If a student has earned a grade of B- or C+ and the letter grade has a negative impact on GPA, students are advised to convert to an S grade. A conversion to S will permit progression and not impact GPA.
4. Specific student circumstances will be discussed during the appointment with Dr. Folan.