

INTERN JOB DESCRIPTION:

Under the direct supervision of a pharmacist, performs a wide variety of technical and clinical duties for the hospital wide unit-dose drug distribution system and intravenous admixture program. Maintains confidential reports, entering, and retrieving data utilizing the computer system, preparing intravenous medication, fill routine orders for unit dose and prepackaged pharmaceuticals, and provides accurate assistance to the pharmacist in performing daily duties. All orders are checked by a pharmacist prior to dispensing.

ESSENTIAL RESPONSIBILITIES:

- Uses clinical skills to assess medication orders for accuracy and appropriateness.
- Procures and distributes medication orders per physician or pharmacist request, or prearranged work assignment according to established policies, procedures, and protocols. Under direct supervision of a pharmacist, fills routine patient orders for unit dose carts and prepackaged pharmaceuticals, preparing, compounding and labeling IV admixture, antibiotics, cardiac drips, solutions, irrigations, parenteral nutrition, and chemotherapy.
- Continuously maintains pharmacy inventory and supplies according to established policies and procedures through assigned inspections, use of automated dispensing units and medication supplies depending on facility. Assists in ordering, receiving, unpacking, and storing pharmaceuticals and supplies in appropriate locations, restocks medications and IV dispensing area, prepackages bulk medications in unit dose packages.
- Compounds, stocks, repackages and batches from bulk medications. Prepares routine patient orders for IV pharmaceuticals including compounding, preparation, and labeling of any IV admixture including antibiotics, solutions, irrigations, narcotics, parenteral nutrition, and chemotherapy.
- Maintains competence required for current position and has ability to perform all technician duties to assist in training of new employees and students.
- Contributes to the effective operation of the department through all activities including computer functions, process cart fill lists, pick lists, refill medications, generation of labels, and answers phones appropriately. Maintains a clean and orderly work environment.
- Participates in continuous performance improvement and regulatory compliance efforts. Takes responsibility for quality improvement efforts and then monitors processes and results.
- Maintains an attitude that promotes and fosters an environment of safety.
- Performs other duties as assigned or required.

QUALIFICATIONS:

Minimum

- Enrolled in a School of Pharmacy.
- Pharmacy Intern license.
- Foreign pharmacy graduates or pharmacist reciprocating a licensed required to fulfill internship hours in PA and are eligible for internship licensure.