*Steps: Be Antibiotics Aware – CDC TRAIN*

1. **LINK:** [https://www.train.org/cdctrain/course/1075730/compilation](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.train.org%2Fcdctrain%2Fcourse%2F1075730%2Fcompilation&data=02%7C01%7Cdsk30%40pitt.edu%7C895da5f433654e7f431808d696a60fdf%7C9ef9f489e0a04eeb87cc3a526112fd0d%7C1%7C0%7C636862039332640123&sdata=Haf1V5F%2FOMBo%2BFybpZ8vJ552C6IIsgU404asx8RFW4o%3D&reserved=0)
2. **“Create an account”**
	* + Login name: Pitt username (without @pitt.edu)
		+ Create a password
		+ Email Address: Use your pitt email – including @pitt.edu
		+ Time Zone (Eastern)
		+ Zip code (personal or school)
* (2) Select a Community of Practice
	+ **Students & Future Workforce**
	+ Confirm these selections
* (3) Select a County
	+ **Allegheny**
* (4) Select a Functional Role
	+ **Other public health professional (my functional role isn’t listed)**
	+ Confirm these selections
* (5) Select an Organization
	+ **Other (my organization isn’t listed)**
	+ Confirm these selections
* **(6) FINISH creating account** (NOT DONE!)
* (7) Click **+Register**
	+ Go to profile
1. **“Your Profile” – You will see “!” in the categories you must fill out**
	* (8) Contact
		+ Enter your phone number
		+ (9) Address
			- Fill out required fields
			- (10) Organization
			- “Organization name” – **University of Pittsburgh**
			- “Department/Division” – **School of Pharmacy**
			- “Title” – **Student Pharmacist**
	* (11) Professional Role
		+ (scroll down & select) – Student
	* (12) Work Settings
		+ Select “Other (specify)”
		+ Please enter into box “**Student**”
	* (13) CLICK SAVE! (then click Close)
	* (14) CLICK +Register
2. **Home Screen, then please click “+Register”**
	* Credit Type – it will read: Before you can register, you need to select a credit type
	* (15) Please select **NONE**
	* You are now able to access & complete all three modules!
3. **How to Successfully Complete Modules (Progress is saved if you leave early)**
	* Click module (two options should appear)
	* Select **View Course**
	* Click **Launch**
		+ Watch module
	* **Refresh** website “View Course”
		+ (16) Click “**Mark Completed**”
		+ (17) Click “**Take Assessment”**
			- Complete the Assessment
		+ (18) Click “**Mark Completed**”

NOTES: **Navigating the Website**

1. Select **Home**

* Click “**Your Training Status**”
	+ Click “**Your Current Courses**”