

Preparing a modular budget in MyFunding requires consideration of the below elements to ensure that the modular budget is structured and presented in the grant application properly.

Below are some frequently asked questions and answers related to modular budgeting in MyFunding:

1. Is a detailed budget required for a modular budget submission?

No, when a modular budget is proposed, a detailed budget is not required. However, a detailed budget can be completed for a modular submission, if desired.

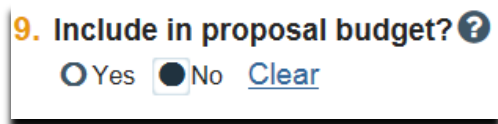
2. How does the MyFunding module handle budget years that are over the modular amount?

For budget years that are over the modular amount, the MyFunding module will NOT roll-down to the modular amount in the SF-424 but rather will map the dollar amount reflected in the detailed budget into the SF-424. Therefore, in such instances where a detailed budget has been completed, the module amounts will need to be entered directly into the SF-424 to prevent the budget from being incorrectly presented within the proposal application.

3. Does the MyFunding module create modular budgets with the subaccount budgets included?

No, the MyFunding module does not have the capability to create modular budgets from multiple budgets.

When a modular budget is being submitted for the overall proposal, the subaccount budget feature should be used only as a routing tool to obtain approval for the subaccount. To exclude the subaccount budget from being included in the cumulative funding proposal budget, indicate 'No' for Question 9 on the "General Budget Information Page".



9. Include in proposal budget? ?
 Yes No [Clear](#)

It is also important to note that the subaccount budget will round up to the nearest module and cannot be changed (see example below).

The example below shows a subaccount budget for \$13,824. A modular offset is added to the subaccount budget resulting in a subaccount budget of \$50,000. Nonetheless, the cost categories show the actual subaccount costs which represent the costs the departments are approving.

Financials	Subaward	Documents	Snapshots	History
Current All-Period Totals				
	Period 1	Period 2	Cumulative	
Personnel:	\$6,810	\$7,014	\$13,824	
Salaries:	\$5,000	\$5,150	\$10,150	
Benefits:	\$1,810	\$1,864	\$3,674	
General:	\$0	\$0	\$0	
Travel:	\$0	\$0	\$0	
Trainee:	\$0	\$0	\$0	
Subaward:	\$0	\$0	\$0	
Subaward Direct:	\$0	\$0	\$0	
Subaward F&A:	\$0	\$0	\$0	
Modular Offset:	\$18,190	\$17,986	\$36,176	
Total Direct less Subaward F&A:	\$25,000	\$25,000	\$50,000	
Total Direct:	\$25,000	\$25,000	\$50,000	
Total F&A:	\$14,125	\$14,125	\$28,250	
Project Total:	\$39,125	\$39,125	\$78,250	
F&A Costs (Standard)				
	Period 1	Period 2		
Start Date:	4/1/2019	4/1/2020		
End Date:	3/31/2020	3/31/2021		
Indirect Cost Rate:	56.5%	56.5%		
Indirect Cost Type:	MTDC	MTDC		
Indirect Cost Base:	\$25,000	\$25,000		
Indirect Funds Req.:	\$14,125	\$14,125		

Actual Subaccount Costs

Modular Offset to Round up

To provide the subaccount department with the actual total costs, the actual cost amounts can be listed in "General Costs Other Notes" box on the "General Costs Budget Grid" (as seen below):

1. General Costs Other Notes:

Subaccount Actual Costs: \$13,824